



This document details the step by step guide to:

- Accessing your account
- Changing your password
- Changing your passphrase
- Forgotten your password
- Forgotten your passphrase

## Accessing your account

### Step 1 of 2

Copy the website link into your web browser <https://webportal.jbrearley.co.uk/jbs/app/> and Key in the username and password provided:

James Brearley & Sons  
Investment Managers & Stockbrokers  
Established 1919

01253 831 211  
Online Services Helpdesk

Home » Client login

### Client login

Username

Password

Login

Forgotten password  
Forgotten passphrase

**James Brearley & Sons Online Valuation And Dealing Service**  
Welcome to our online valuation and dealing service.  
We would ask that you enter your username and password and click on the login button to access your account(s).  
Please contact the Online Services Helpdesk on the number shown above if you are experiencing any difficulties accessing the system.

Please remember that past performance is not a guide to future performance. The value of an investment and the income from it can fall as well as rise as a result of currency and market fluctuations and you may not get back the amount originally invested.  
James Brearley & Sons Ltd is Authorised and Regulated by the Financial Conduct Authority and is a member of the London Stock Exchange. James Brearley & Sons is the trading name of James Brearley & Sons Limited. Registered Address: Watlington House, Unit 2, Station Road, Brighthelm PT4 4RH. Registered in England & Wales. Company Registration Number: 2752193. We may request telephone calls for our mutual protection and to improve customer service.

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### Step 2 of 2

Using the passphrase provided, key in the applicable character and select “login” to confirm:

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Investment Managers & Stockbrokers  
Established 1919

01253 831 211  
Online Services Helpdesk

Home » Passphrase authentication

### Passphrase authentication

Username

Please choose the second, fourth and fifth characters of your passphrase:

Second character:

Fourth character:

Fifth character:

Login

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## Changing your password

Current password - insert the password you were provided by email.

New password - insert a new password. This needs to be a minimum of 14 characters, contain 1 of the following three-character classes: upper case, lower case, number or special character such as \$%\*”.

Confirm new password - insert the new password again to confirm.

Select the “change password” to confirm the change.

The screenshot shows the 'Change password' page on the James Brearley & Sons website. The page has a dark blue header with the company logo and name on the left, and the phone number '01253 831 211' and 'Online Services Helpdesk' on the right. Below the header, there is a breadcrumb trail 'Home > Change password' and a 'Print' icon. The main content area is white and contains the title 'Change password' in bold. Below the title, there are four input fields: 'Username', 'Current password', 'New password', and 'Confirm new password'. The 'Current password', 'New password', and 'Confirm new password' fields are currently empty. At the bottom left of the form area is a 'Cancel' button, and at the bottom right is a 'Change password' button. Below the form area, there is a dark blue footer containing a disclaimer: 'Please remember that past performance is not a guide to future performance. The value of an investment and the income from it can fall as well as rise as a result of currency and market fluctuations and you may not get back the amount originally invested.' Below the disclaimer is the company's full name and registration information: 'James Brearley & Sons Ltd is Authorised and Regulated by the Financial Conduct Authority and is a member of the London Stock Exchange. James Brearley & Sons is the trading name of James Brearley & Sons Limited. Registered Address: Peabody House, Unit 2, Boston Road, Woodford PTW 4000. Registered in England & Wales. Company Registration Number: 31537138. We may record telephone calls for our mutual protection and to improve customer service.' At the very bottom of the footer are links for 'Disclaimer' and 'Cookie Policy'.



## Changing your passphrase

Current passphrase - insert your temporary passphrase provided to you by email.

New passphrase - insert a new passphrase. The new passphrase should be a minimum of 14 characters this needs to be lower case and contain no spaces.

Confirm new passphrase - insert the new passphrase again to confirm the change.



**James Brearley & Sons**  
Investment Managers & Stockbrokers  
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01253 831 211  
Online Services Helpdesk

Print

Home > Change passphrase

### Change passphrase

Username

Current passphrase

New passphrase

Confirm new passphrase

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## Forgotten your password

### Step 1 of 5

Select the “Forgotten password” hyperlink.

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Investment Managers & Stockbrokers  
Established 1919

01253 831 211  
Online Services Helpdesk

Home > Client login

### Client login

Username

Password

Forgotten password

Forgotten passphrase

**James Brearley & Sons Online Valuation And Dealing Service**  
Welcome to our online valuation and dealing service.  
We would ask that you enter your username and password and click on the login button to access your account(s).  
Please contact the Online Services Helpdesk on the number shown above if you are experiencing any difficulties accessing the system.

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### Step 2 of 5

Insert your username.

Insert your date of birth in format DDMMYYYY.

Insert the favourite object provided on set up of your account.

Insert the memorable place provided on set up of your account.

Select the “submit” to confirm the change.

James Brearley & Sons  
Investment Managers & Stockbrokers  
Established 1919

Home > Forgotten password

### Forgotten password

Username \*

Date of birth \*

Favourite object \*

Memorable place \*

\* Mandatory information

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Step 3 of 5

A message will appear.

## Forgotten password

Your password has been reset and sent to your registered email address.

[Back to Login](#)

The password will expire after 24 hours.

Step 4 of 5

Insert your username.

Insert your temporary password which will have been sent to you by email.

Select “login” to confirm.

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Investment Managers & Stockbrokers  
Established 1919

01253 831 211  
Online Services Helpdesk

Home > Client login

Print

### Client login

Username

Password

[Login](#)

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Welcome to our online valuation and dealing service.

We would ask that you enter your username and password and click on the login button to access your account(s).

Please contact the Online Services Helpdesk on the number shown above if you are experiencing any difficulties accessing the system.

[Forgotten password](#)

[Forgotten passphrase](#)

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**Step 5 of 5**

You will be asked to change your temporary password.

Insert your temporary password.

New password - insert a new password. This needs to be a minimum of 14 characters, contain 1 of the following three-character classes: upper case, lower case, number or special character such as \$%\*”.

Confirm new password - insert the new password again to confirm.

Select the “change password” to confirm the change.

The screenshot shows a web browser interface for James Brearley & Sons. The header includes the company logo, name, and contact information (01253 831 211). The main content area is titled 'Change password' and contains four input fields: 'Username', 'Current password', 'New password', and 'Confirm new password'. There are 'Cancel' and 'Change password' buttons. A footer contains a disclaimer and company details.



## Forgotten your passphrase

### Step 1 of 6

Select the forgotten passphrase hyperlink.

James Brearley & Sons  
Investment Managers & Stockbrokers  
Established 1919

01253 831 211  
Online Services Helpdesk

Home > Client login

### Client login

Username

Password

Login

James Brearley & Sons Online Valuation And Dealing Service

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Forgotten password  
Forgotten passphrase

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### Step 2 of 6

Insert your username.

Insert your date of birth in format DDMMYYYY.

Insert your favourite object provided on set up of your account.

Insert your memorable place provided on set up of your account.

Select "submit" to confirm the change.

James Brearley  
Investment Managers & Stockbrokers  
Established 1919

01253 831 211  
Online Services Helpdesk

Home > Forgotten passphrase

### Forgotten passphrase

Username \*

Date of birth \*

Favourite object \*

Memorable place \*

\* Mandatory information

Back Submit

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### Step 3 of 6

A message will appear.

## Forgotten passphrase

Your passphrase has been reset and sent to your registered email address.

[Back to Login](#)


The passphrase will expire after 24 hours.

### Step 4 of 6

Insert your username.

Insert your password.

Select “login” to confirm.



James Brearley & Sons  
Investment Managers & Stockbrokers  
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01253 831 211  
Online Services Helpdesk

[Print](#)

Home > Client login

### Client login

Username

Password

[Login](#)

**James Brearley & Sons Online Valuation And Dealing Service**

Welcome to our online valuation and dealing service.

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[Forgotten password](#)

[Forgotten passphrase](#)

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## Step 5 of 6

Using the temporary passphrase which will have been sent to you by email, key in the applicable character and select “login” to confirm:

James Brearley  
Investment Managers & Stockbrokers  
Established 1919

Home > Passphrase authentication

### Passphrase authentication

Username

Please choose the second, fourth and fifth characters of your passphrase:

Second character:

Fourth character:

Fifth character:

[Login](#)

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## Step 6 of 6

Current passphrase - insert your temporary passphrase provided to you by email.

New passphrase - insert a new passphrase. The new passphrase should be a minimum of 14 characters and this needs to be lower case and contain no spaces.

Confirm new passphrase - insert the new passphrase again to confirm.

Select “Change passphrase” to confirm the change.

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Investment Managers & Stockbrokers  
Established 1919

01253 831 211  
Online Services Helpdesk

Home > Change passphrase

### Change passphrase

Username

Current passphrase

New passphrase

Confirm new passphrase

[Cancel](#) [Change passphrase](#)

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